

# Registration Handbook – National Delegation

This document explains the registration procedures for international competitions reserved for National Delegations (for example, World Championships and Continental Championships).

The number of teams that can be registered per category is 2, unless otherwise specified in the Bulletin.

An athlete may compete in different categories: the responsibility to be present at the start on time rests with each individual athlete.

For each team a substitute can be registered. The substitute for a Mixed Teams has to be a woman.

## Age categories

Athletes are eligible to compete in the **Junior** category if they are 19 or younger on 31 December of the calendar year in which the competition takes place.

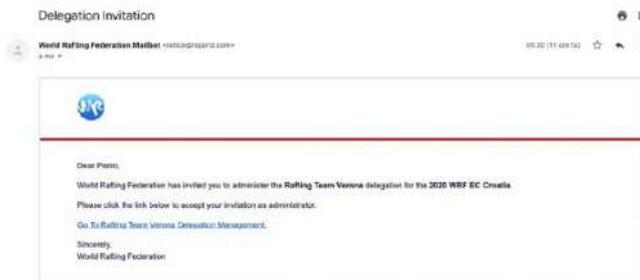
Athletes are eligible to compete in the **U23** category if they are 23 or younger on 31 December of the calendar year in which the competition takes place.

Athletes are eligible to compete in the **Senior** category if they are 15 or older on 31 December of the calendar year in which the competition takes place.

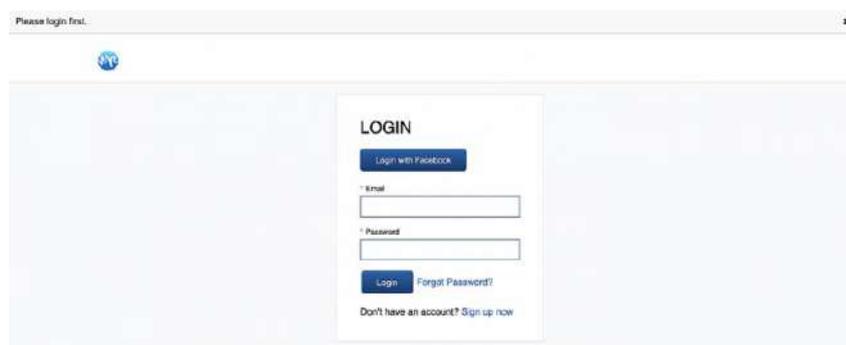
To register for an event for national delegations, the **Responsible of the WRF account of the National Federation** must send a **registration request** to [secretariat@worldraftingfederation.com](mailto:secretariat@worldraftingfederation.com).

Within a few hours, they will receive a "Delegation Invitation" email from World Rafting, through which they can complete the registration.

If you don't remember the credentials of the account of your Federation or if you want to add a new manager of the account, please contact the WRF Secretariat ([secretariat@worldraftingfederation.com](mailto:secretariat@worldraftingfederation.com))



Follow the link and login it.



The link will bring you to the **"Manage Club Administrators"** page where you will be able to add the athletes to the roster of your club (Participants list) and compose your team(s).



To add an athlete to the "Participants list", click "Add" and...



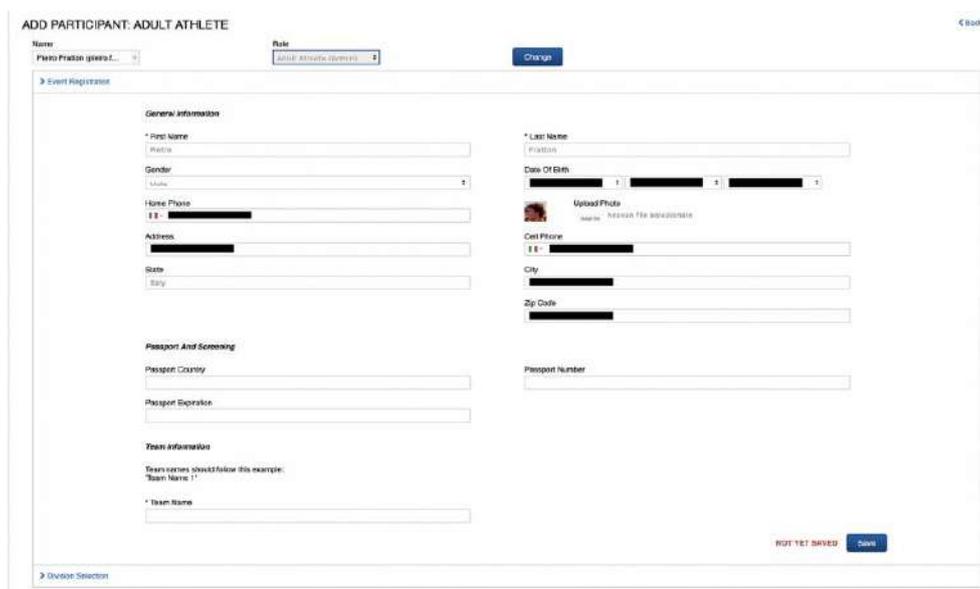
a) if the athlete is already registered on the platform, type the name, choose the role and click "Add";



b) **if the athlete is not yet registered on the platform**, you can add a new member to your delegation by selecting his role and entering his email. The new athlete will receive an email to verify his account (all the athletes must verify their account).



**Fill the form and "Save".**



### IMPORTANT INFORMATION

Under "**Team Information**" specify the **OFFICIAL IOC CODE** of your COUNTRY for each category you plan to take part in. If your COUNTRY is going to register more than a Team in the same category, you have to follow this example -> FRA 1, FRA 2

**If your Federation is planning to register more teams in the same age category/division** (e.g. more teams in the "Senior Men") **use the progressive numbering** (e.g. FRA 1, FRA 2).

If the same Athlete will compete in more divisions (e.g. *Senior Men* and *Senior Mixed*), **select both and write the respective Team denomination.**

The athlete has been added to your roster.

**If the athletes are already registered, the operation becomes much faster and easier (see pag. 5).**

When **all the athletes** are included in the "**Participant list**", select (all together, if you registering more teams) those among them who will compose the teams that you are registering.

Select them and the click "**Next**".

Confirm the entire delegation and pay the "WRF License" only for the athletes who have not a valid WRF membership and the eventual "Event fee".

**Carry out this operation (confirming the entire delegation) according to the terms indicated in the Bulletin, but only when you are certain that no further changes or additions need to be made.**

4 PARTICIPANTS	
* PIETRO FRATTON	€30.00
* ZENO MARTINI	€19.00
* LORENZO MASTELLA	€10.00
* FABIO MARTINI	€10.00
	SUB-TOTAL €30.00
	ADMIN FEE €1.79
	TOTAL €31.79

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## “WRF ATHLETE” PROCEDURE

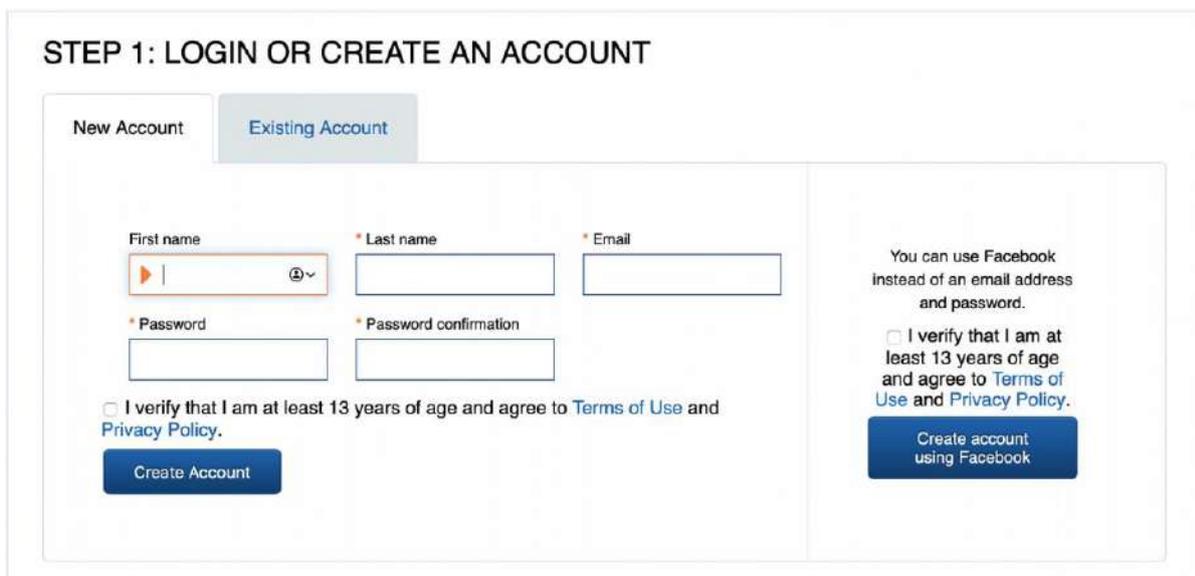
All the athletes who compete in WRF events must possess the WRF membership available on the WRF online platform. This [link \(https://wrf.rsportz.com/memberships\)](https://wrf.rsportz.com/memberships) will bring you to the "Membership Type" page:



Choose your membership type: click "**I WANT TO REGISTER AS WRF ATHLETE**".

The procedure is the same for all Athletes and Para-Athletes.

If you have already a WRF account, log in. Otherwise you can create a new one: you need just your email. You can also use Facebook account instead of an email address.



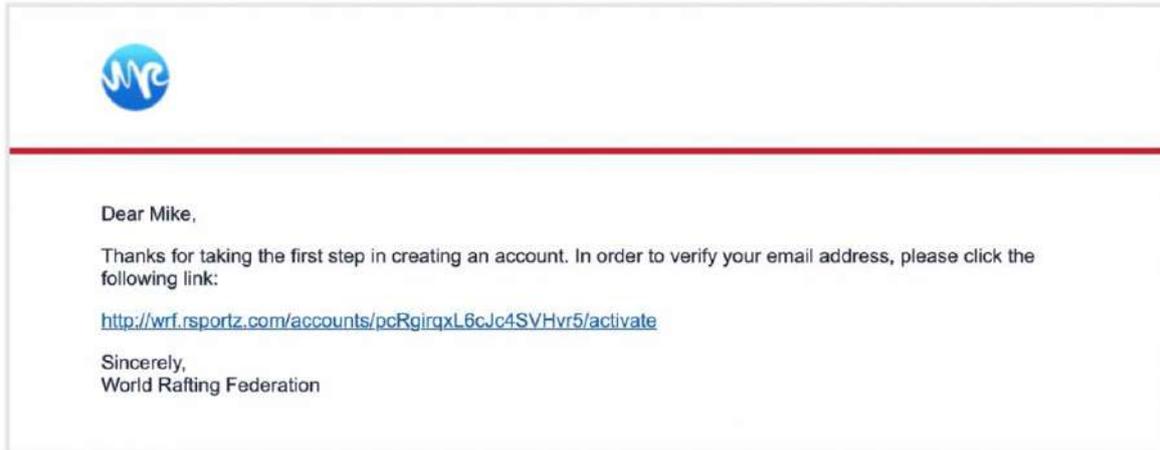
If you created a new account, a **verification link** will be sent to the email address that you provided.

## VERIFY YOUR ACCOUNT

A verification link has been sent to your email account  
Please click on the link that has just been sent to your email account to verify your email and continue the registration process.

Resend Verification Email

Check your mailbox and **verify your email address** by clicking the link inserted in the email verification.



Fill the following form in (select "Athlete" or "Para-Athlete") and..

MEMBERSHIP: WRF ATHLETE

**General Information**

\* First Name

\* Last Name

Gender

\* Date Of Birth

Home Phone

Address

State

Name of your Club

Upload Photo

Call Phone

City

Zip Code

Custom Section Heading

National Federation:

\* Athlete Membership type:

\* WRF Privacy Policy (regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation))

DEFINITIONS

- "WRF" means World rafting Federation having its registered office in Viale Tiziano, 70 00196, Rome, Italy;
- "GDPR" means General Data Protection Regulation;
- "Personal data" means any information relating to an identified or identifiable natural person ("data subject"), an identifiable

Click "Next" and go to the "Payment Page" in order to complete the process. The cost of the annual license is **20 Euro**: it is payable online through [Stripe](#).

Albanian Rafting Federation

\* WRF Privacy Policy

**WORLDRAFTING FEDERATION PRIVACY POLICY**  
REGULATION (EU) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation)

DEFINITIONS

By initiating you agree

Next or Cancel

**We protect your data!** [WRF](#) and [RSportz](#) are GDPR Compliant. Users must agree to Terms of Use, we have custom waivers to be initialled when registering at any event / membership. Each user has the ability to decide what and where data is displayed throughout the platform for themselves or their children.

After the payment **your membership will be valid and it will expire after 12 months.**

