

# **Registration Handbook – National Delegation**

This document explains the registration procedures for international competitions reserved for National Delegations (for example, World Championships and Continental Championships).

The number of teams that can be registered per category is 2, unless otherwise specified in the Bulletin.

An athlete may compete in different categories: the responsibility to be present at the start on time rests with each individual athlete.

For each team a substitute can be registered. The substitute for a Mixed Teams has to be a woman.

#### Age categories

Athletes are eligible to compete in the **Junior** category if they are 19 or younger on 31 December of the calendar year in which the competition takes place.

Athletes are eligible to compete in the **U23** category if they are 23 or younger on 31 December of the calendar year in which the competition takes place.

Athletes are eligible to compete in the **Senior** category if they are 15 or older on 31 December of the calendar year in which the competition takes place.

To register for an event for national delegations, the **Responsible of the WRF account of the National Federation** must send a **registration request** to secretariat@worldraftingfederation.com.

Within a few hours, they will receive a "Delegation Invitation" email from World Rafting, through which they can complete the registration.

If you don't remember the credentials of the account of your Federation or if you want to add a new manager of the account, please contact the WRF Secretariat (secretariat@worldraftingfederation.com)



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	Dear Perro,			
	World Rating Federators has invited you to administer the Rafileg Team Versna delegation for the 3020 WRF BC Croatia			
	Please click the link below to accept your invitation as administrator.			
	Gio To Rafting Team Venues. Derevation Management.			
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Follow the link and login it.

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	Don't have an account? Sion up now	

The link will bring you to the "**Manage Club Administrators**" page <u>where you will be</u> <u>able to add the athletes to the roster of your club (Participants list) and compose</u> <u>your team(s)</u>.

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To add an athlete to the "Participants list", click "Add" and...

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Werter	field	 _		
Name		 A40.		

a) **if the athlete** <u>is already registered</u> **on the platform**, type the name, choose the role and click "**Add**";



	NT	< Ba
	Role	
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b) **if the athlete** <u>is not yet registered</u> **on the platform**, you can add a new member to your delegation by selecting his role and entering his email. The new athlete will receive an email to verify his account (all the athletes must verify their account).

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#### **IMPORTANT INFORMATION**

Under "**Team Information**" specify the **OFFICIAL IOC CODE** of your COUNTRY for each category you plan to take part in. If your COUNTRY is going to register more than a Team in the same category, you have to follow this example -> FRA 1, FRA 2

If your Federation is planning to register more teams in the same age <u>category/division</u> (e.g. more teams in the "Senior Men") <u>use the progressive</u> <u>numbering</u> (e.g. FRA 1, FRA 2).

If the same Athlete will compete in more divisions (e.g. *Senior Men* and *Senior Mixed*), select both and write the respective Team denomination.



The athlete has been added to your roster.

If the athletes are already registered, the operation becomes much faster and easier (see pag. 5).

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When **all the athletes** are included in the "**Participant list**", select (all together, if you registering more teams) those among them who will compose the teams that you are registering.

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Select them and the click "Next".

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	Pietro Fratton	Adult Athlete	Senior Man - €0.00			1		=		€0.00 / €0.00
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l acknow	ledge that I have explici	t permission from all li	sted participants including the parents/pu	ardians of youth athletes, to provid	e their identifying informa	tion in th	is on	ine regis	tration.	As such, this
permissik rankings.	on extends to where por This information may a	tions of this informatio iso remain public after	n that I have provided such as name and the event is over and may be compiled of	division assignment will be publicl in athelete profiles that the incluidu	y svailable as it relates to al adult athletes or paren	this even	nt's a	ssignmor e to rema	nts, ech in publi	edules and c or conceal. The



Confirm the entire delegation and pay the "WRF License" only for the athletes who have not a valid WRF membership and the eventual "Event fee".

<u>Carry out this operation (confirming the entire delegation) according to the terms</u> <u>indicated in the Bulletin, but only when you are certain that no further changes or</u> <u>additions need to be made.</u>

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* ZENO MARTIN	
+ LORENZO MASTELLA	
+ FABIO MARTINI	
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## **"WRF ATHLETE"**

## **PROCEDURE**

All the athletes who compete in WRF events muss possess the WRF membership available on the WRF online platform. This <u>link (https://wrf.rsportz.com/memberships</u>) will bring you to the "Membership Type" page:



Choose your membership type: click "I WANT TO REGISTER AS WRF ATHELTE".

The procedure is the same for all Athletes and Para-Athletes.

If you have already a WRF account, log in. Otherwise you can create a new one: you need just your email. You can also use Facebook account instead of an email address.

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First name Password I verify that Privacy Policy. Create Acco	€~ I am at least 1 punt	Last name     Password confirmatio     S years of age and a	• Email	You can use Facebook Instead of an email address and password. I verify that I am at least 13 years of age and agree to Terms of Use and Privacy Policy. Create account using Facebook

If you created a new account, a **verification link** will be sent to the email address that you provided.





Check your mailbox and **verify your email address** by clicking the link inserted in the email <u>verification</u>.

an an	
Dear	Mike
Thar	iks for taking the first step in creating an account. In order to verify your email address, please click the ving link:
http:/	/wrf.rsportz.com/accounts/pcRgirqxL6cJc4SVHvr5/activate
Since	erely, d Rafting Federation

Fill the following form in (select "Athlete" or "Para-Athlete") and..

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<ul> <li>-'WRF' means World rafting Federation having / - 'GDPR' means General Data Protection Regula - 'Personal date' means any information relation</li> </ul>	ts registerer stion; a to an ident	d office in Via tilled or identi	le Tiziano, liable netu	70 00196, F	lome , Italy; data subject"); ani	identifiable	

Click "Next" and go to the "Payment Page" in order to complete the process. The cost of the annual license is **20 Euro**: it is payable online through <u>Stripe</u>.

WORLD RAFTING FEDERATION PRIVACY POLICY	
REGULATION (EU) 2016/679 OF THE EUROPEAN PARLIAME	NT AND OF THE COUNCIL of 27 April 2016 on the protection of natural persons with regard to the
DEFINITIONS	on usus, and representy on outwe barranes (demonstra note proceedion Regulation)
	By initialing you agree

**We protect your data**! <u>WRF</u> and <u>RSportz</u> are GDPR Compliant. Users must agree to Terms of Use, we have custom waivers to be initialled when registering at any event / membership. Each user has the ability to decide what and where data is displayed throughout the platform for themselves or their children.

After the payment **your membership will be valid** and **it will expire after 12 months**.

